Melding the flavors of chemistry in New Orleans

The American Chemical Society is ready to meet you in New Orleans! If you haven’t mapped out your schedule for ACS Spring 2024, now is the time to do so. Join the thousands in the chemistry enterprise from across the globe who will be a part of ACS Spring 2024. Learn, share, and explore the flavors of chemistry this year. And if you’re in person in New Orleans, March 17–21, you can absorb the Crescent City’s own eclectic flavors.

ACS Spring 2024 continues the society’s commitment to sponsoring meeting platforms that are attendee centric. Activities will include opportunities to engage in division-specific and general networking, diverse and forward-looking educational experiences, firsthand exposure to trending innovative services and products in the field, and intimate career advancement interactions.

ACS Spring 2024 is for seasoned professionals known for their expertise, those who are building their careers and are in the midst of making a name for themselves in the field, young chemists who are beginning to define their careers, and students uncertain of the discipline they want to pursue. A hybrid meeting format ensures that all chemists—whether in person in New Orleans, elsewhere in the US, or in a country close by or across an ocean—can fully engage in the experience.

Program by the numbers

During the meeting, 29 technical divisions and 6 committees will host original programming that will delve into the meeting theme of “Many Flavors of Chemistry.”

▸ 11,779 accepted papers, including 7,389 oral presentations, 4,390 poster presentations, and 925 Sci-Mix presentations
▸ 1,167 half-day sessions, including 878 oral sessions (831 hybrid and 47 virtual), 231 poster sessions (158 in-person and 73 virtual), and 58 Sci-Mix sessions (29 in-person and 29 virtual)
▸ 109 concurrent technical sessions, the most in one day, on Tuesday, March 19, 2024

Alert: The attendee list for ACS Spring 2024 is maintained solely by ACS and is proprietary to ACS. Distribution or other use of the list without express authorization by ACS is strictly prohibited. ACS does not share or sell contact information in accordance with our privacy policy.
General meeting information

Registration

All attendees must register, including:

- Attendees participating for one day
- Attendees only giving an oral presentation
- Poster presenters
- Exhibitors

Note: Presenters who fail to register for the meeting will have their abstracts withdrawn from the official meeting program, technical programming archive, and CAS database.

Points to remember:

- Sponsored speakers should contact their symposium organizers or division program chairs to clarify the terms of their invitation and to determine who will complete the meeting registration.
- Join ACS before you register and save up to $400. As an ACS member, you can book your housing at the same time that you register for the meeting.
- International attendees must have a valid visa to enter the US. ACS has multiple resources for international attendees who need guidance on traveling to the US.

Registration for ACS Spring 2024 will remain open throughout the meeting.

Your meeting registration gives you entry to a range of programming activities, including:

- Exposition Hall and Career Navigator LIVE!
- Technical symposia
- Scientific poster sessions
- Special lectures, workshops, networking events, and many other activities
- Varied networking opportunities

Registration fees

The type of registration packets offered are as diverse as the meeting itself. Whatever your registration needs are, they will be met.

On-site registration and badge pickup

All times listed are in Central time—CT/UTC-0600.

Registration for ACS Spring 2024 will remain open throughout the meeting. It will have two on-site registration locations.

New for 2024

Registrants traveling to New Orleans by air can now pick up their badge at the New Orleans International Airport. ACS will have a badge pickup desk located in the baggage claim area between doors 3 and 4. We encourage you to stop by and print your badge before leaving the airport to avoid waiting in line at the Convention Center or the Hotel Riverside.

Hours of operation

- Friday, March 15, 1:00 p.m.–5:00 p.m.
- Saturday, March 16, 9:00 a.m.–6:00 p.m.
- Sunday, March 17, 9:00 a.m.–2:00 p.m.

Registration assistance

Representatives of the ACS Spring 2024 Registration Center are available Monday through Friday, 9:00 a.m.–5:00 p.m. (EDT) to assist you with your registration. The Registration Center can assist you with making changes to your registration category and/or format. Call 508-743-0192 or email acs@xpressreg.net.

Attendance options

ACS Spring 2024 will be a hybrid conference, giving attendees multiple attendance format options. Attendees will have the option to create a schedule that can be solely in-person, a combination of in-person and virtual, or 100% virtual. Regardless of the option, presentations uploaded for on-demand access will be available to view within 24 h after the live presentation time. On-demand presentations will remain available through April 5. For more details, visit www.acs.org /ACSSpring2024; under the “Attend” button click on “Ways to Attend.” You can find the meeting program at www.acs .digitellinc.com/live/31/page/1013 to browse the wide range of in-person and virtual program offerings.

Add your information and an optional photo to create customized graphics for social media, email signatures, or web pages to share your intended presence at #ACSSpring2024.

Tips for virtual attendees

- Explore the meeting virtual platform before the meeting.
- Log in using the ACS ID and credentials that you used to register for the meeting.

<table>
<thead>
<tr>
<th>REGISTRATION CATEGORY</th>
<th>IN PERSON/VIRTUAL</th>
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<tbody>
<tr>
<td>MEMBER PREMIUM PACKAGE</td>
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<tr>
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<td>$399</td>
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<tr>
<td>Student</td>
<td>99</td>
<td>49</td>
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<tr>
<td>Emeritus or retired</td>
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<tr>
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<tr>
<td>Unemployed</td>
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<tr>
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<tr>
<td>ACS member, society affiliate, emeritus, or retired (premium package)</td>
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<td>$99</td>
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<tr>
<td>ACS member (standard package), community associate (basic package), or nonmember</td>
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<tr>
<td>K-12 TEACHERS</td>
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<tr>
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<tr>
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<tr>
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<td>EXPO FEATURING CAREER NAVIGATOR LIVE!</td>
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<tr>
<td>Expo &amp; Career Navigator LIVE!</td>
<td>$10</td>
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</table>
Tips for in-person participation

Things to do before you arrive in New Orleans:

- Download the ACS Meetings & Events mobile app for quick access to the ACS Spring 2024 program. On the app, you can build your on-site schedule, search for exhibitors, and navigate using the MAPS feature. Note: The mobile app syncs one-way with the virtual meeting platform itinerary; build your itinerary in the virtual platform first before using the mobile app on-site. Registrants may use their ACS ID to do a one-time sync between their virtual platform schedule and the mobile app.
- Register your little ones for Camp ACS, the meeting’s no-cost childcare available for children 3 years or older. Sessions will be located in the Ernest N. Morial Convention Center.
- Familiarize yourself with the shuttle bus schedules and technical session locations, and review the Campus Map to note which hotels are within walking distance to the Center.

Closed-captioning

Closed-captioning will be provided for all oral technical sessions–live and on-demand—as well as for all keynote sessions. If you require special assistance during the meeting, please indicate this when registering. You may also reach out to service@acs.org with questions or assistance needs.

Mobile app

In-person attendees are encouraged to download the ACS Meetings & Events mobile app for quick access to the meeting program. With the mobile app, you can build your on-site schedule, search for exhibitors, and navigate using the maps feature. The ACS Spring 2024 app launched last month. Visit www.acs.org /ACSSpring2024 and click on the Attend tab for more information.

Ticketed social and special events

Organizers have planned a variety of social and special events that will take place during the meeting. Ticketed social and special events are open to all meeting attendees unless noted otherwise. The listing of events is regularly updated, and you can view it at www.acs.org/ACSSpring2024. If you have already registered and want to buy a ticket, you can do so at the Ernest N. Morial Convention Center Registration Station in Hall E. Tickets will remain on sale until the evening before an event, if available. All tickets are sold on a first-come, first-served basis. Remember, ACS Spring 2024 is a cashless meeting, all payments must be made by credit card.

Venue

The New Orleans Ernest N. Morial Convention Center will be the primary venue for ACS Spring 2024. On its own, the center is a thriving metropolis within New Orleans, just minutes away from the city’s iconic French Quarter and the Mississippi River.

With more than 1 million square feet of contiguous exhibit space, the center is the sixth largest convention facility in the US, and it consistently ranks in the country’s top ten of facilities that hold the most conventions and tradeshows annually. With its LEED Gold Certification, the convention center is committed to reducing environmental impacts and helping its customers meet their sustainability goals. It has implemented numerous energy-saving strategies, building upgrades, and green initiatives to help reduce the facility’s carbon footprint—from reducing energy and water use to expanding recycling and composting programs.

Travel

New Orleans is a transportation hub, and once you are in the Crescent City, the New Orleans Ernest N. Morial Convention Center is easily accessible whether you arrive by plane, train, or ground transportation.

The convention center and the surrounding nearby hotels are a 20 min ride from the Louis Armstrong New Orleans International Airport (MSY). Major airlines serving MSY are American, Delta, Frontier, Southwest, and United Airlines. Delta and United will waive certain fees for ACS Spring 2024 attendees if the discount code is used when the reservation is booked.

Delta Airlines
Code: NMVUT
(800) 328-1111
No service fee for reservations booked and ticketed via the above reservation phone number and using the code.

United Airlines
Reservation Code: ZP8H; Agreement Code: 490623
800-426-1122
Book online with United or call United Reservations Meetings Desk at

### ACS Operations Offices

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<thead>
<tr>
<th>VENUE</th>
<th>MANAGER</th>
<th>ROOM</th>
<th>PHONE</th>
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</thead>
<tbody>
<tr>
<td>Ernest N. Morial Convention Center</td>
<td>Nikki Fisher</td>
<td>Rivergate</td>
<td>504-670-5500</td>
</tr>
<tr>
<td>Hilton Riverside</td>
<td>Holly Prompol</td>
<td>Cambridge</td>
<td>504-586-4634</td>
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<tr>
<td>Marriott New Orleans</td>
<td>Sydney Iranna</td>
<td>Bonaparte</td>
<td>504-581-1000*</td>
</tr>
<tr>
<td>Marriott Warehouse</td>
<td>Kim Savage</td>
<td>Magnolia</td>
<td>504-613-2415</td>
</tr>
<tr>
<td>Westin New Orleans</td>
<td>Paulette Nowden</td>
<td>Executive Room</td>
<td>202-580-9812</td>
</tr>
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</table>

*To reach the Bonaparte, callers must have the operator route that call.

### ACS specialty offices

<table>
<thead>
<tr>
<th>OFFICE</th>
<th>VENUE</th>
<th>ROOM</th>
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<tbody>
<tr>
<td>ACS Member Services</td>
<td>Ernest N. Morial Convention Center</td>
<td>Hall E</td>
</tr>
<tr>
<td>ACS Publications Office</td>
<td>Westin New Orleans</td>
<td>Basin Room</td>
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<tr>
<td>Governance</td>
<td>Hotel Riverside</td>
<td>Marlborough</td>
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<tr>
<td>National Awards</td>
<td>Marriott New Orleans</td>
<td>Bacchus</td>
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<tr>
<td>Society Programs Office</td>
<td>Hotel Riverside</td>
<td>Eglinton Winton</td>
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</tbody>
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800-426-1122 and provide both codes when making your reservation.

Packing

Conveniently located near the Crescent City Connection bridge, which crosses over the Mississippi River, the convention center provides safe and convenient parking for its guests, and it is easily accessible by public transportation. The convention center and the official meeting hotels have rideshare stations on the premises.

Traveling to meeting venues

While most of the meeting’s official hotels are within walking distance to the New Orleans Ernest N. Morial Convention Center, ACS will provide complimentary shuttle bus service between the convention center and official hotels that are not within walking distance. Please refer to the shuttle bus map to plan your trips to technical sessions and other meeting events.

Meeting highlights

Attendee engagement

The ACS vision, “Improving people’s lives through the transforming power of chemistry,” is the foundation for the society meeting. ACS Spring 2024 is another step in the society’s commitment to promote chemistry and the chemistry enterprise in a manner that is inclusive, ethical, and safe. The meeting will offer an engaging experience for all attendees. From opening day to the last event on Thursday, March 21, ACS Spring 2024 will be a deep dive into the theme “Many Flavors of Chemistry.”

Each meeting experience is designed to be a unique opportunity for attendees to embrace the essence of the meeting theme. The meeting format allows for attendees to explore, engage, and connect. Our speakers, poster presenters, and exhibitors await your arrival to share their knowledge and expertise and a full scale of networking events will complement them.

ACS Kids Zone

Saturday, March 16, 11:00 a.m.–2:00 p.m.

Begin the meeting a day early with an afternoon of chemistry and fun at the Xavier University Convocation Center (7910 Stroelitz Street, New Orleans, LA), local “chemists to be” and their families will engage with seasoned chemists and learn all there is to know about batteries.

Activities will include:

▸ Build-A-Battery Workshop: Make a voltaic pile powerful enough to light a small LED bulb.
▸ Explore Electrolytes: Find out which liquid makes the best battery.
▸ Pencil Electrolysis: Use a battery to start a couple of colorful chemical reactions.
▸ Make-and-Take Paper Battery: Create a battery made of paper, foil, and salt water.
▸ Soccer Ball Chemistry: Experiment with a deconstructed soccer ball to get the inside story on how it works.

Visit www.acs.org/kidszone for more information.

Zumba

Sunday, March 17, 7:00–8:15 a.m.

Hilton New Orleans Riverside is more than the spot for satellite registration and ACS Governance activities. Start your Sunday morning with Zumba, which has now become a meeting tradition. Sponsored by the Younger Chemists Committee, the workout will be in Churchill D.

Keynote events

ACS Spring 2024 offers so much to do in so little time. When you make your schedule, do not forget to include the keynote events. The scheduled speakers are diverse, and the topics are thought provoking.

Plenary

Sunday, March 17, 4:00–5:00 p.m. (CDT)

Ernest N. Morial Convention Center, La Nouvelle Orleans Ballroom

Andy Taylor, PhD
▸ University of Nottingham
▸ Topic: “The Power of Collaborative Research”

Andrea Buettner, Dr. rer. nat.
▸ Friedrich Alexander University Erlangen-Nuremberg
▸ Topic: “There’s More to Flavor Than Just Chemistry . . . It’s a Matter of Perception and Acceptance”

Kavli Emerging Leader in Chemistry

Monday, March 18, 5:00–6:00 p.m. (CDT)

Ernest N. Morial Convention Center, La Nouvelle Orleans Ballroom

Deepika Malhotra, PhD
▸ Pacific Northwest National Laboratory
▸ Topic: “Many Flavors of Carbon Capture Technologies”

Kavli Innovations in Chemistry

Tuesday, March 19, 5:00–6:00 p.m. (CDT)

Ernest N. Morial Convention Center, La Nouvelle Orleans Ballroom

Devlin Peterson, PhD
▸ The Ohio State University
▸ Topic: “Flavor Chemistry: Shaping Consumer Experiences and Health Outcomes”

2024 ACS National Award winners

Get your ticket and be a part of the celebration at the New Orleans Marriott. The ACS National Awards recognize individual or team accomplishments in diverse fields of chemical sciences. Award recipients traditionally receive their national award in person during the National Awards Banquet and Ceremony and deliver an award address on the scientific work that is being recognized to an appropriate division.

This year’s event will be held on Tuesday, March 19, beginning with dinner at 7:30 p.m. The award ceremony will follow

Adam Janczuk, PhD
▸ International Flavors & Fragrances Inc.
▸ Topic: “Unleashing Trailblazing Science for a Better World”

Andy Taylor, PhD
▸ University of Nottingham
▸ Topic: “The Power of Collaborative Research”

Andrea Buettner, Dr. rer. nat.
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This year’s event will be held on Tuesday, March 19, beginning with dinner at 7:30 p.m. The award ceremony will follow
at 8:30 p.m. for in-person and online attendees. Carolyn Bertozzi of Stanford University will deliver the Priestley Medal Address during the ceremony. You can buy your ticket when you register.

Note: Several awards, including the Arthur C. Cope Scholar Awards and the Arthur C. Cope Award, will be presented at the Arthur C. Cope and Cope Scholars Symposium during ACS Fall 2024 in Denver.

ACS is here to help

ACS staff will be available throughout the meeting to give assistance and answer any questions you may have. There will be an ACS Operations Office at each venue where technical sessions, poster presentations, courses and workshops, and special meetings and events are scheduled. Additional staff will also be available to give assistance on specific issues.

Important on-site information for attendees

ADA compliance

The Ernest N. Morial Convention Center is in adherence with the stipulations of the Americans with Disabilities Act (ADA). It is committed to providing superior service to all patrons and works closely with event organizers to provide reasonable measures to accommodate guests with disabilities.

The convention center provides service ramps to entrances and elevated areas, automatic doors, an array of passenger elevators, restroom facilities, as well as braille instructions and directional signage at strategic locations throughout the building.

Service animals are permitted in the convention center in accordance with ADA policies.

Attendee resources

The meeting website, www.acs.org/ACSSpring2024, provides information on the following concerns and much more. If you need additional information, you may find answers in the meeting’s FAQs or can contact the Meetings staff at NationalMeetings@acs.org.

- Accessibility
- Childcare (Camp ACS)
- Parents with infants’ room

Electronic devices

As a courtesy to other meeting attendees, electronic devices must be operated in silent or vibrate mode within technical or educational sessions. Cellphone conversations are not permitted in meeting rooms.

Literature and product distribution

During the meeting, attendees, exhibitors, and other groups must distribute any promotions, posters, or literature within their own contracted meeting space or exhibit booth and not in public meeting spaces or walkways, with the exception of designated marketing opportunities.

Only ACS Operations office staff is authorized to place any promotional items in public meeting spaces and walkways. Items left in violation of this policy will be removed and discarded.

Literature distribution at specific division tables is under the control of that division, and permission must be secured from the division before placing any items on its table.

Lost and found

Owners with acceptable identification can retrieve lost items turned into an ACS Operations office during office operating hours.

Found items lost in the Ernest N. Morial Convention Center will be turned in to the information booth located in Lobby E in the convention center and can be picked up there during the hours of operation. All unclaimed items will be turned over to the venue’s security office at the end of the meeting.

Luggage and coat check

Complimentary luggage and coat check will be available in the Ernest N. Morial Convention Center.
- Sunday, March 17, 7:00 a.m.–9:30 p.m.
- Monday, March 18, 7:00 a.m.–10:30 p.m.
- Tuesday, March 19, 7:00 a.m.–9:30 p.m.
- Wednesday, March 20, 7:00 a.m.–8:00 p.m.
- Thursday, March 21, 7:00 a.m.–12:30 p.m.

Housing Policy

ACS will provide a standard HDMI cable in all meeting rooms. Speakers must supply their own laptop computers’ dongles or adapters to connect to the standard HDMI cable.

Meeting policies

Whether attending ACS Spring 2024 in-person or virtually, all attendees are encouraged to visit the meeting website, www.acs.org/ACSSpring2024, for information on ACS meeting policies on:

- Registration
- Attending Sessions
- Presentations
- Housing Policy

Recording and photo release policies

The use of any device to capture images (such as cameras and camera phones) or sound (such as tape and digital recorders) or stream, upload, or rebroadcast speakers or presentations is strictly prohibited at all official ACS meetings and events without express written consent from ACS.

Smoking

ACS policy prohibits smoking in all official meeting venue rooms during ACS functions. The Ernest N. Morial Convention Center and hotel venues are self-determined smoke-free environments at all times.

Wi-Fi service

Enjoy free Wi-Fi service in the concourse areas of the Ernest N. Morial Convention Center and the public space of the Hilton Riverside, Marriott New Orleans, and Marriott Warehouse hotels.

Important on-site information for speakers and presenters

Device connectivity

ACS will provide a standard HDMI cable in all meeting rooms. Speakers must supply their own laptop computers’ dongles or adapters to connect to the standard HDMI cable.

Meeting room setup

The standard setup for a technical session meeting room includes a liquid crystal display (LCD) projector, widescreen monitor, lighted podium, podium microphone or lapel microphone, and laser pointer.

Poster session guidelines

The Ernest N. Morial Convention Center poster boards will be 4 x 8 ft (122 x 244 cm) and hotel boards will be 4 x 6 ft (122 x 183 cm). Presenters should mount their posters one hour before the scheduled start time and remove them within one hour afterward.
For meeting presenters

Oral session presenter training
ACS offers on-demand oral session presenter training for ACS Spring and ACS Fall. This training is designed for virtual, in-person, or hybrid oral session presenters at ACS meetings and pertains specifically to the ACS meeting at which you will deliver your presentation. This training is updated biannually.

This self-paced training provides oral technical presenters with an overview of how to present at an ACS meeting and demonstrates essential skills needed to succeed. The Oral Technical Presenter Training is part of the ACS Volunteer Training Series which was developed by the ACS Department of Meetings and Exposition Services.

You will learn to:
► Recognize the key steps in being an ACS Meetings Presenter in a hybrid, virtual, or in-person oral session.
► Use the requisite tools needed to present in a hybrid, virtual, or in-person oral session.

Speaker ready rooms
Each meeting venue will have a speaker ready room equipped with an LCD projector. Presenters may use the room to practice their presentations.

Locations:
► Ernest N. Morial Convention Center: Show office room, B201, B202, and B16
► Hilton Riverside (Governance Hotel): Durham room
► Marriott New Orleans: Beauregard room
► Marriott Warehouse: Mississippi Queen room

For exhibitors
It is not too late to become a sponsor. Get details in the Exhibitor Prospectus.

Exhibitor move-in
► Saturday, March 16, 8:00 a.m.–4:30 p.m.
► Sunday, March 17, 8:00 a.m.–4:30 p.m.

Expo show hours
► Monday, March 18, 11:00 a.m.–5:00 p.m.
► Tuesday, March 19, 11:00 a.m.–5:00 p.m.

Exhibitor move-out
► Wednesday, March 20, 10:00 a.m.–2:00 p.m.
*Exclusive networking hours and posters, noon–2:00 p.m.

Exhibitor highlights
► Get ready to jazz up the atmosphere as a vibrant second line band leads the way to kick off the ACS Spring 2024 expo hall on Monday, March 18.
► Step into the future of innovation at our expo, where exhibitor highlights take center stage.
► Immerse yourself in the Expo Theater, a space where industry leaders unveil groundbreaking discoveries, share insights, and spark discussions.

Career development
If you are mapping out your career path or considering a career redirection, you can get help at ACS Spring 2024. ACS offers comprehensive tools that allow you to explore varying career options, find employment opportunities in your field, and develop skills to grow in your career.

Career development courses and workshops
The ACS Institute, ACS Leadership Development, and ACS Career Pathways programs will offer courses and workshops in person at the ACS Spring 2024 meeting. You can review the available offerings at www.acs.org/meetings/acs-meetings/spring/agenda/career-development.html. Courses and workshops can be added during registration. If you have already registered, you can update your registration at the Registration Resource Center using the link and badge number provided in your registration confirmation email.

ACS Career Navigator LIVE!
Career Navigator LIVE! (CNL) provides job seekers and businesses with a more thorough version of a standard “résumé drop” fair, ensuring that hiring managers have access to the top talent they need to fill their openings. These special events give preregistered job seekers the chance to submit their résumés and potentially meet with recruiters from top chemical companies. ACS members may upload résumés to the Career Navigator LIVE! database to apply for open positions. Our diverse team of consultants provide personalized career advice through résumé reviews, mock interviews, LinkedIn profile reviews, and general career counseling sessions. ACS members with a premium package can book an appointment with a certified ACS Career Consultant to get this advice.

CNL also offers free professional headshots sponsored by C&ENjobs throughout the event days—Monday to Wednesday.

CNL provides an optimized in-person and virtual platform for recruitment and professional development. Located in the ACS Spring 2024 expo hall, CNL is open to all attendees. Job seekers can meet with exhibiting employers actively recruiting from their booths on the CNL floor or make a virtual connection through the C&ENjobs database. Stop by the Headshot Studio (no appointment is necessary) to get a free professional photo.

For all opportunities and information, visit www.acs.org/meetings/acs-meetings/spring/agenda/career-navigator.html.

Safety and security
Participant safety is a primary concern for ACS. Our goal is to ensure that all
attendees have a safe and successful experience in New Orleans.

The Ernest N. Morial Convention Center puts a high priority on safety and security. The many red phones throughout the convention center lobby give a direct connection to the Security Office. Security officers are on duty 7 days a week, 24 hours a day. They are uniformed and the majority of officers are first aid and Cardiopulmonary resuscitation/CPR/Automated External Defibrillator (AED) qualified.

During an event, attendees can reach out to the Guest Service Ambassadors, wearing a purple coat, for assistance. They will have event information and local area information and can address some security issues.

The convention center has three strategically placed first aid stations.

**Emergencies during ACS meeting events**

ACS has placed detailed instructions inside each meeting room to be used if an emergency occurs during an ACS meeting event. These instructions reflect the established emergency guidelines of the facility where the emergency occurs.

Report all emergencies to the nearest security guard or to any ACS Operations office.

If an emergency occurs outside an ACS event, contact the police or emergency assistance by dialing 911 or seek assistance from the facility where the emergency has occurred.

Should a catastrophic event occur while the meeting is underway, follow safety and security instructions issued by the facility where you are located at the time of the event.

**Everyday safety tips**

- Be aware of your surroundings at all times.
- If someone or someplace looks suspicious, report it and/or avoid it.
- Walk in open and well-lit areas at night.
- Travel in groups; do not travel alone, particularly in the evening.

**Hotel safety and security**

- Use the hotel safe-deposit service or the in-room safe for valuables.
- If you leave items in your luggage, lock it when you leave the room.
- Do not reveal your room number or discuss plans for leaving the hotel in crowded areas where you can be overheard.

**To and from events**

- Remain alert at all times and be aware of your surroundings and the people you encounter.
- Remove your name badge when you are outside conference venues.

**To and from your room**

- If for any reason you are uncomfortable going to your room alone, ask a bellhop or security officer to escort you and to check the room before you enter.
- Do not automatically open your door when someone knocks; use the peephole to identify visitors before opening the door.
- Look into the elevator carefully before you enter; if you are uncertain of an occupant, wait for the next elevator.
- Look down the corridor carefully for suspicious activity before leaving the elevator.

**Governance meetings**

**Board and Council meetings**

**ACS Board of Directors**

The ACS Board of Directors meeting, open to members who wish to participate, will be held at the Ernest N. Morial Convention Center, La Nouvelle Orleans Ballroom from noon to 1:00 p.m. on Sunday, March 17. Join the ACS Board in New Orleans as they discuss “Pathways for Aspiring ACS Leaders.”

**ACS Council**

The ACS Council meeting will begin at 8:00 a.m., Wednesday, March 20, at the Hilton New Orleans Riverside Hotel in the Grand Ballroom. A continental breakfast for councilors will precede the meeting and begin at 7:00 a.m. Councilors are asked to arrive at the meeting room beginning at 7:00 a.m. to ensure their personal devices can connect to the meeting and vote, keeping in mind that the meeting starts promptly at 8:00 a.m. Space will be available for ACS members and nonmembers to observe the council in action. We hope that many will take advantage of this opportunity to learn firsthand about the society’s operation. Alternate councilors and division and local section officers are particularly urged to attend. Please contact the Office of the Secretary (secretary@acs.org) for the link to join the Council meeting virtually as an observer.

**Committee meeting and Councilor Caucus information**

The listing of the committees and councilor caucuses that plan to meet in the spring can be found at www.acs.org/about/governance/governance-meetings.html. ACS governance committees generally operate in one of three formats described below. These formats can change during the course of a meeting as discussions and deliberations change. It is the responsibility of the committee chair and the staff liaison to ensure that only the appropriate people are present during a meeting.

**Open meetings**

Any ACS member may attend an open meeting. At these meetings, members are encouraged to voice concerns, issue compliments, offer suggestions, and express interest in or raise questions about matters over which the committee has purview. The assumption is that participation is welcomed and will be orderly and courteous. Only committee members may vote.

**Closed meetings**

The committee chair must declare any executive meeting closed when confidential or sensitive personnel, financial, or legal matters of the society are discussed. At that point, only officially appointed or elected committee members, associates, consultants, staff liaisons, and the appointed Committee on Committees (ConC) liaison shall remain in the meeting. Others may stay in the meeting at the discretion of the chair. Once these discussions have been completed, the committee should return to executive mode.

**Executive meetings**

Attendance and participation are limited to officially appointed or elected committee members, associates, advisers, consultants, staff liaisons, and the appointed ConC liaison. Liaisons from other groups and both ex officio and elected councilors may attend; active participation by these groups is at the invitation of the chair. Only committee members may vote.

If you cannot attend the particular committee meeting of interest or want further information, contact the committee directly using the corresponding email address, found at www.acs.org/about/governance/governance-meetings.html.